



NUFAIKA SACCO SOCIETY LTD

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VACANCY ANNOUNCEMENT

CREDIT OFFICER

We are a leading SACCO in provision of financial services to its members looking for young, energetic and qualified Credit officer personnel to work in our organization.

Responsibilities for the Credit Officer

- Appraise all loan applications as per the Sacco lending policy
- Maintain and update data on all borrowers.
- Ensure that loan guard schedule is accurate and submitted on time
- Ensure that the guarantor register is updated.
- Analyze guarantee and follow up on security perfection process.
- Accompany Valuers to view properties submitted for loan security and make independent report.
- Follow with members who have delinquent loan via telephone and emails as per the lending policy
- Monitor performance of loans and recommend remedial measures in consultation with the Credit Manager.
- Co-ordination of client visits to ensure every loanee is visited
- Conducting market research and competitor analysis regularly with the aim of determining customer needs, demands and potential improvement on products.
- Perform any other duty that may be assigned from time to time.

Qualifications Skills and Experience.

1. CPA (K).
2. Bachelor's degree will be an added advantage.
3. Proficiency in computer application, especially accounting packages and systems.
4. Knowledge of various Sacco software systems will be an added advantage.
6. Self-driven results-oriented and a team player.
8. 30 to 45 years of Age.

How to Apply

If you are up to the challenge, possess the necessary qualifications and experience; please send your application letter and Detailed CVs as well as copies of certificates and testimonials to: info@nufaikasacco.co.ke on or before 4:00 pm on 20th June, 2022. Hard copies of applications per the specifications addressed to the Chief Executive Officer can be dropped at the office within the stipulated time.

Only shortlisted candidates will be contacted.